



Minnesota Board of Barber Examiners

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BOARD MEETING MONDAY July 28, 2014

Minutes

Board Members Attending: Chair Jon Stone, Kenneth Kirkpatrick, and James Robinson.

Absent: Clarence Jones

Board Staff: Executive Secretary: Thora Fisko, Inspector: Trevor White

Attorney: Mike Tostengard and members of the Public

1) Call to Order

8:20 Chair Stone called the meeting to order

2) Approve Agenda

Motion by member Robinson to approve the agenda with addition of item to the closed session, second by member Kirkpatrick, motion carried unanimously.

3) Approve Minutes

Motion by member Robinson to approve the minutes of the May meeting as presented, second by member Kirkpatrick, motion carried unanimously.

Unfinished Business

4) Nationally Standardized Tests per MN Stat 214.03

Item tabled until after the September National Association of Barber Boards of America conference.

5) Holding Barber Board Meetings in Outstate Locations.

Motion by member Robinson to table item until future meeting when all members are present, second by member Kirkpatrick, motion carried unanimously.

New Business

6) Examinations

A. August 4, 2014 scheduled at Moler Barber School

13 Apprentice Applications

8 Registered (Master) Applications

There was a brief discussion by the Board members regarding holding exams at Moler Barber School. Members indicated that the previous examination went well and no particular concerns or needed changes were noted.

Member Kirkpatrick shared that he may not be available for the exam and will notify Board staff as soon as possible if he cannot attend.

7) Rule Variance Request

A. Juan Jasso Jr.

Motion by member Kirkpatrick to table the request, second by member Robinson, motion carried unanimously.

8) Reciprocity Application

A. Ali Al Shujairna

Motion by member Kirkpatrick to issue a temporary apprentice license and approve for applicant master examination in November, second by member Robinson, motion approved unanimously.

9) Correspondence

A. Institute for Justice – Request for Public Data

Summary of data released was given by the Executive Secretary

B. Open Letter to the Industry – Forwarded from NABBA

Informational only no action taken

10) Inspector Report

Inspector White reported that he has been working to re-structure the system for identifying inspection areas and managing travel to barber shops by narrowing it down to a weekly plan. He reports he attempts to complete approximately 50 inspections per month and so far in July has 38 inspections completed.

Inspector White reports finding two shops without current license since the recent renewal date. Minor violations such as dip sanitizers needing to be changed and hair of the floor are generally corrected at the time of inspection.

Inspector White reported on an incident in North Minneapolis when he was at a stop light and he looked over toward an altercation on the corner and an individual showed him that he had a fire arm. Inspector White left the area and did not return to the area. Attorney Tostengard asked if the individual was a licensee. The incident happened in front of a barber shop but it is unknown if the individual was a licensee or not. Inspector White reports he went to the local police precinct and made a report of the incident.

Member Robinson asked about grouping the inspections and a concern about going to all the shops in a particular area all in one day.

Chair Stone commented that the Board desires staff to be safe and that if at any time the he sees anything that is not safe or feels unsafe the Board does not want staff in harm's way and personal safety is more important than inspections.

11) Executive Secretary Report

A. 2014 End of Legislative Session Summary

1. Active military, spouses, and veterans temporary registration – Passed Chapter 312, article 4, section 16
 - a. Adds language to 154.11 regarding Temporary Military licenses.
 - b. Provides \$10,000.00 one-time allocation to facilitate necessary rule development and computer modifications.

Have begun work with ASU to establish appropriate billing codes and will initiate computer system changes with our vendor once the billing codes are established.

2. Removed “Tuberculosis” from 154.25 Passed chapter 192
3. Changes to process for suspension of license for delinquent tax. Currently we receive a notice from Revenue and we send an order for suspension. New procedures will add a 10 day notice of pending suspension to licensee upon notice from Revenue prior to actual suspension.

4. Mobile Barber Shops: Feasibility and potential regulatory requirements.

Initial meeting of committee scheduled for 1:30pm on Tuesday August 12

B. Financial Report

1. End of the fiscal year financials
 - a. Revenue: \$281,881
 - b. Expenditures: \$226,557
\$55,324 Surplus carries over to 2015

Revenue fell somewhat short of projected amounts, additional penalty fees were anticipated and therefore projected revenues were higher than actual receipts however we have collected sufficient funds to cover all expenses. Our annual allocation is \$317,000.00.

Chair Stone ask if all staff now have appropriate and updated equipment. The secretary reported that all board staff now have updated and appropriate equipment.

C. 2016 – 2017 Biennial Budget Process beginning

Initial budget documents are due to MMB in August

D. Barber Shop renewals:

796 Currently active Barber Shops
123 Still pending renewal and subject to reinstatement fees
919 Total Shops

Late renewals continue to come into the office daily.

E. Other

The office has been notified of a potential new school to be opened in St. Paul. Met with the potential applicant and understand they will be submitting an application for review.

St. Cloud correctional facility has contacted the office indicating they will be posting an advertisement for an instructor at the St. Cloud school.

12) Call for Public Comments

Henry Amobja asked about the upcoming mobile barber shop meeting and if he could attend as a non-barber. Henry is on the list for that committee and will receive notice soon regarding the date and time for the meeting.

13) Other New Business

None noted

14) Closed Session - disciplinary items

Chair Stone closed the meeting at 9:10 for consideration of disciplinary items.

Motion by member Kirkpatrick to approve both of the stipulations and orders as presented, second by member Robinson, motion carried unanimously.

Barber who failed written and written retake. Individual has documented injuries from a serious car accident including head injury. He is asking for an opportunity to take the written exam again with a reader due to the head injury. Motion by member Kirkpatrick to allow a second retake with reader, second by member Robinson, motion carried unanimously.

Chair Stone reopened the meeting to the public at 9:15

15) Meeting Schedule

September 22, 2014

November 24, 2014

Complaint Committee meets in closed session following the board meetings

16) Adjournment

Motion to adjourn by member Robinson, second by member Kirkpatrick, motion carried unanimously. Meeting adjourned at 9:18am